

# **Burnt Ranch Elementary School District Board of Trustees Regular Meeting**

Burnt Ranch Elementary School  
251 Burnt Ranch School Road  
Burnt Ranch, California

**Wednesday, August 14, 2024**

**4:00 pm**

## **MINUTES**

### **1.0 Formal Opening**

#### **1.1 Call to Order**

*Mike Harding called the meeting to order at 4:05pm.*

#### **1.2 Roll Call**

*Present: Mike Harding, Josh McKnight, James King, Via Teleconference Cyn VanFleet, Amanda Platt, Kristi Holland-Kilgore. Absent: Sarah Brown*

#### **1.3 Additions or Changes to Agenda**

*None.*

- 2.0 Public Communication:** Persons wishing to address the Board on any item except personnel are invited to do so at this time. In the interest of time and order, presentations from the public are limited to three minutes per person, per topic. Please state your name and address before speaking. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may 1) acknowledge receipts of the information; 2) refer to staff for further study; 3) refer the matter to the next agenda.

*None.*

### **3.0 Accept Open Session Agenda**

*James King made a motion to accept the open session agenda as presented. Josh McKnight seconded the motion. Vote 4-0 and the motion carried.*

- 4.0 Consent Agenda:** The following consent agenda items are considered to be routine by the District Board and will be enacted with one motion. There will be no separate discussion of items unless a Board member so requests, in which the items will be considered following approval of the Consent Agenda

#### **4.1 Minutes – June 7, 2024 and June 11, 2024**

#### **4.2 Warrants – June 8, 2024 to August 9, 2024**

### **4.0 Correspondence**

*None.*

### **6.0 Reports**

#### **6.1 Building Projects**

*Amanda Platt shared that there is a proposal from Persinger Architects & Associates included in the packet and the sports court is functional, but the company did not put the proper game lines on the court and will be sending a replacement.*

#### **6.2 Superintendent**

*Amanda Platt shared the following report:*

*Professional Learning:*

*Kristi and I participated in a Restorative Practices Training with the International Institute for Restorative Practices. <https://www.iirp.edu/restorative-practices/explained>*

*All TK-3 Grade teachers and paraprofessionals participated in the Get Reading Right Series. This year we will collaborate and analyze our ELA program and gaps we may have with regard to the Science of Reading, planning for full implementation of the evidence practices in 25/26. This includes dyslexia screening for all students before grade 3.*

*North Coast Grower's Association held a conference for school nutrition staff, both of our staff attended. The event featured local foods, procurement support, and representatives from <https://schoollunchinitiative.org/about/index.shtml>*

*Trinity County Office of Education held a Leadership Summit, speakers and sessions on staff relationships, motivation and best practices for leaders were offered. I attended along with many TC superintendents.*

- *New Staff*

*Bus Driver – Jorge Nieves*

*Teacher's Aide/Spanish Instructional Support – Antonella Bernadelli*

*ASES Assistant Coordinator/Teacher's Aide – Jessica Reeve*

*Teacher's Aide/ASES – Shandy Otto*

- *PG&E Power Surge – We received a check from our insurance for the damaged equipment and time spent on the surge. The generator is operational, the solar system has been repaired (the inverter was damaged in the surge). PG&E has rescinded their statements that include Burnt Ranch School in claim letters to customers. We will be filing a claim for lost energy credits due to solar system being locked/damaged.*

6.3 Business

*Amanda Platt shared the business report: Katie is working on the closing of the books, audit submissions, new year salary determinations, and H&W contributions.*

6.4 Principal

*Kristi Holland-Kilgore shared about the summer ELOP program, which included swim lessons, participation in Bigfoot Daze, weekly themes, and fresh garden picked foods. She also shared about curriculum highlights; Iready ELA and staffing updates.*

6.5 Staff

*None.*

**7.0 General Business**

7.1 Review Quarterly Report on Williams Uniform Complaints

*Amanda Platt shared this is routine and there are no complaints to report.*

7.2 Review/Approve 2024-2025 School Calendar (Updated)

*James King made a motion to accept the 2024-2025 School Calendar (updated) as presented. Josh McKnight seconded the motion. Amanda reported the updated calendar has a few minor updates:*

*July 12 is an ELOP Day.*

*February 18 is a Holiday (Lincoln's Birthday Observed).*

*May 23 is a minimum day.*

*Approval is recommended.*

*Vote was 4-0 and the motion carried.*

7.3 Review/Approve 2024-2025 Bell Schedule/Instructional Minutes

*James King made a motion to approve the 2024-2025 Bell/Instructional Minutes as presented. Josh McKnight seconded the motion. Amanda shared that the board reviews and approves this schedule each year and that BRESA exceeds the required minutes.*

7.4 Review 2022-23 Teaching Assignment Monitoring Outcome Data

*Amanda Platt shared that this is a new required review item.*

7.5 Review/Approve Contract for Data Analysis and Computer/Software Support Services (Intervention and SPED Related)

*Josh McKnight made a motion to approve the Data Analysis and Computer/Software Support Services (Intervention/Sped Related) contract as presented. James King seconded*

*the motion. Amanda Platt reported that Shelly Ammon previously worked an additional day several times per month to do this work, as it relates to intervention services and special education and the school would like to maintain these services with a contract. Vote 4-0 and the motion carried.*

- 7.6 Review/Approve Persinger Architects & Associates: Burnt Ranch Elementary School District – TK/K Classroom Feasibility Study

*James King made a motion to approve the Feasibility Study as presented. Josh McKnight seconded the motion. The board had a short discussion on the use of modulars on campus and desire to see a proposal without that language. Vote 0-4 and the motion does not carry.*

8.0 **Future Business**

*Next Meeting-September 10, 2024 at 4:00pm*

9.0 **Adjourn**

*Mike Harding adjourned the meeting at 4:55pm*